

Project Monitoring Report (PMR)
on
[Project Name]
~ [Month], 202# ~

1. General Information

- (a) Exchange of Notes (E/N):
 - (i) signed on [date, year]
 - (ii) grant amount up to [amount] yen
 - (ii) grant available until [date, year]
- (b) Grant Agreement (G/A):
 - (i) signed on [date, year],
 - (ii) grant amount up to [amount] yen
 - (iii) including contingency up to [amount] yen
 - (iv) grant available until [date, year]
 - (v) grant availability by Terms:
 - Term 1: Amount: [amount] yen, available from the signing date
 - Term 2: Amount: [amount] yen, available from [1st April, year]
 - Term 3: Amount: [amount] yen, available from [1st April, year]
 - Term 4: Amount: [amount] yen, available from [1st April, year]
 - Term 5: Amount: [amount] yen, available from [1st April, year]
- (c) Banking Arrangement (B/A):
 - (i) signed on [date, year]
 - (ii) with [name of a bank in Japan]

2. Contract/Agreement verified

(a) Consultant Agreement

- (i) the Consultant: [name of the Consultant]
- (ii) signed on [date, year], and verified on [date, year]
- (iii) Authorization to Pay (A/P) is issued on [date, year]
- (iv) 1st amended on [date, year], and verified on [date, year]
- (v) amended A/P issued on [date, year]
- (vi) 2nd amended on [date, year], and verified on [date, year]
- (vii) amended A/P issued on [date, year]

(b) Procurement Contract (works)

- (i) the Contractor: [name of the Contractor]
- (ii) signed on [date, year], and verified on [date, year]
- (iii) Authorization to Pay (A/P) issued on [date, year]
- (iv) 1st amended on [date, year], and verified on [date, year]
- (vi) amended A/P issued on [date, year]
- (vi) 2nd amended on [date, year], and verified on [date, year]
- (vii) amended A/P issued on [date, year]

- (viii) 3rd amended on [date, year], and verified on [date, year]
 (ix) amended A/P issued on [date, year]

(c) Procurement Contract (goods I)

- (i) the Supplier: [name of the Supplier]
 (ii) signed on [date, year], and verified on [date, year]
 (iii) Authorization to Pay (A/P) issued on [date, year]
 (iv) 1st amended on [date, year], and verified on [date, year]
 (v) amended A/P issued on [date, year]
 (vi) 2nd amended on [date, year], and verified on [date, year]
 (vii) amended A/P issued on [date, year]

(d) Procurement Contract (goods II)

- (i) the Supplier: [name of the Supplier]
 (ii) signed on [date, year], and verified on [date, year]
 (iii) Authorization to Pay (A/P) issued on [date, year]
 (iv) 1st amended on [date, year], and verified on [date, year]
 (v) amended A/P issued on [date, year]

(e) Remaining Balance

JPY ##,###,000- including contingency amount of JPY ##,000/

3. Payment Schedule and Status

(a) Consultant Agreement:

revised or confirmed 202X/XX/XX

Stage	Amount	Terms of Payment	Date of Payment
Advance Payment	JY ##,###,000	Verification of the Agreement by JICA	<u>[date, year]</u> <u>[date, year]</u>
1 st Interim Payment		Verification of (all) the Contract(s) by JICA	
2 nd Interim Payment			
Final Payment		Completion of the Service for design and supervision	
Payment for Start-up Operation		Completion of Start-up Operation	
Payment for Defect Inspection		Completion of Defect Inspection	
		Expiry date of A/P	

(b) Procurement Contract (works):

revised or confirmed 202X/XX/XX

Stage	Amount	Terms of Payment	Date of Payment
Advance Payment	JPY ##,###,000	Verification of the Agreement by JICA	<u>[date, year]</u> <u>[date, year]</u>

1 st Interim Payment		Completion of 50% of the Construction Works	
2 nd Interim Payment		Completion of 85% of the Construction Works	
Final Payment		Completion of the Construction Works	
Payment for Operation Training		Completion of Operation Training	
		Expiry date of A/P	

(c) Procurement Contract (goods):

revised or confirmed 202X/XX/XX

Stage	Amount	Terms of Payment	Date of Payment
Payment on 1 st Shipment		Shipment of the said equipment	
Payment on 2 nd Shipment		Shipment of the said equipment	
Payment on 3 rd Shipment		Shipment of the said equipment	
Payment on 1 st Delivery		Delivery of the said equipment	
Payment on 2 nd Delivery		Delivery of the said equipment	
Payment for Installation Works		Completion of the Installation Works	
Payment for Operation Training		Completion of Operation Training	
Payment for Maintenance Services (2nd year)			
Payment for Maintenance Services (3rd year)			
		Expiry date of A/P	

4. Summary of the Progress

(a) Works

(b) Goods

5. Variation or Modification

(a) Variation or modification of this month

(b) Variation or modification to be expected

(c) Variation or modification caused amendment of the Contract

- i) 1st Amendment dated [date, year]
 - Contract Price amended:
 - Contents of amendment:
- ii) 2nd Amendment dated [date, year]
 - Contract Price amended:
 - Contents of amendment:
- iii) 3rd Amendment dated [date, year]
 - Contract Price amended:
 - Contents of amendment:

6. Potential Risk and Mitigation Measures

Attachments :

- Construction Schedule with bar chart and cumulative curve
- Monthly Progress Report submitted by the Contractor(s)/Supplier(s)
- Environmental (Social) Monitoring Sheet (*if indicated in G/A*)